



UNIVERZITA KARLOVA
3. lékařská fakulta

In Prague, October 18th, 2024

Subject: Practical training of 4th year students

Dear Director,

on behalf of the Third Faculty of Medicine, Charles University, I would like to ask you for your approval of the practical training of a 4th year student of our faculty at your hospital.

The practical training shall comprise **2 weeks at Department of Internal Medicine**. We would like to ask you to kindly ensure specialized supervision for our student in accordance with the syllabi attached.

Dates:

- **Practical training at Department of Internal Medicine:** At the time of the summer holidays or during the examination period, before and after the summer holidays

If you need any more detailed information, please contact doc. MUDr. Davida Marxe, Ph.D. (tel.+420 267 162 760) or our Study Department (Daniela Lvová; tel.: +420 267 102 206).

Thank you for your understanding, and we shall look forward to our future cooperation,

David Marx, M.D., Ph.D.
Vice-Dean for Undergraduate Education and Student Affairs



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4th YEAR - STUDENT PRACTICAL TRAINING SYLLABUS FOR INTERNAL MEDICINE

This syllabus is an integral part of the “Student Evaluation“

Practical training duration: 2 weeks

Scope of practical training:

The purpose of the practical training is to make the student familiar with operation of the bed ward of the hospital and with the duties of a secondary doctor at the given department.

Another purpose of the practical training is to acquire or deepen some clinical skills, examination and therapeutic techniques.

All tasks and procedures shall be performed by the students under medical supervision.

1. Bedside: physical examination, medical history completion, keeping the medical record, epicrisis, discharge report, rounds.
2. Mastering the blood collection technique and collections of other biological materials. Mastering all kinds of injections and infusions.
3. ECG assessment including ECG curve description.
4. Blood transfusions. Indications, performing the procedure, documentation.
5. Gastric tube insertion technique, gastric lavage technique; assistance in thoracic puncture, ascites, etc.
6. Assistance in catheterization procedures, central venous cannulation and other special assessment methods, both invasive and non-invasive (gastroscopy, rectoscopy, sonography, echocardiography, ergometry, biopsy).
7. Radiography seminars and specialized seminars; reporting at seminars and rounds.
8. Stay (several days) at intensive care units and becoming acquainted with their operation.
9. At least 2 emergency shifts at an inpatient unit under the supervision of an experienced doctor.

Signature, stamp and date:



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4 th YEAR – EVALUATION REPORT OF THE STUDENT PRACTICAL TRAINING FROM INTERNAL MEDICINE				
Student name:				
Practical training site:				
Practical training dates:				
TYPE OF EVALUATION		EVALUATION SCORE +)		
Personal Evaluation				
Initiative	3	2	1	0
Responsibility	3	2	1	0
Independence	3	2	1	0
Ability of team work	3	2	1	0
Theoretical knowledge	3	2	1	0
Clinical Skills				
Medical history	3	2	1	0
Physical examination	3	2	1	0
Skillfulness (technical skills)	3	2	1	0
Determining the diagnosis	3	2	1	0
Determining the treatment programme and therapy	3	2	1	0
Oral presentation (e.g. during the major ward round)	3	2	1	0
Professional Qualification				
Professional conduct	3	2	1	0
Is familiar with his/her limits and knows when to seek advice of a senior colleague	3	2	1	0
Respects human dignity of the patient	3	2	1	0
Keeps medical secret	3	2	1	0
FINAL EVALUATION OF THE STUDENT				
Excellent				
Very Good				
Good				
Passed				
Failed				

+) Score: 3 points – excellent; **2 points** – good (average);

1 point – Satisfactory (Below average), **0 points** – Not evaluable

Signature, stamp and date: